



POINT EAST ONE CONDOMINIUM CORPORATION, INC.

MOVE IN/OUT - DELIVERIES

THE UNDERSIGNED, BEING THE APPROVED RESIDENT OF RECORD OF:
POINT EAST ONE CONDOMINIUMS CORP., INC

UNIT NUMBER: _____ CONTACT: _____ PHONE: _____

HEREBY AGREES TO ABIDE BY THE FOLLOWING RULES AND REGULATIONS, REGARDING MOVING / DELIVERIES AS FOLLOWS:

- MOVING/DELIVERIES MUST BE SCHEDULED WITH POINT EAST ONE OFFICE AT LEAST 24 HOURS IN ADVANCE.
- YOU WILL BE REQUIRED TO LEAVE A **SECURITY DEPOSIT CHECK FOR \$500.00** MADE PAYABLE TO POINT EAST ONE CONDOMINIUM. IF MOVING OUT, THE CHECK MUST BE IN THE FORM OF A CERTIFICATE CHECK OR MONEY ORDER. SECURITY DEPOSIT CHECK IS REQUIRED.

AFTER MOVING/DELIVERY IS DONE, THE AREA WILL BE CHECKED FOR DAMAGES. **THE SECURITY DEPOSIT CHECK WILL NOT BE RETURNED IF THERE'S ANY OF THE FOLLOWING:**

1. ANY DAMAGE IS DONE TO ELEVATOR OR ANY OTHER PROPERTY IN THE COMMON AREAS.
2. ANY FURNITURE OR BELONGINGS LEFT IN THE GARBAGE ROOMS OR ANYWHERE IN THE COMMON AREAS.
3. IF POINT EAST I.D. CARDS/BARCODES ARE NOT RETURNED TO THE OFFICE (MOVING OUT ONLY)

**MOVING / DELIVERY HOURS ARE MONDAY-FRIDAY, from 8:00 A.M. to 4:00 P.M.
NO WEEKENDS OR LEGAL HOLIDAYS.**

Moving trucks – MUST ARRIVE PRIOR TO 12:00 NOON AND LEAVE BY 4:00 P.M.

Delivery trucks – MUST ARRIVE PRIOR TO 3:00 P.M. AND LEAVE BY 4:00 P.M.

INSURANCE REQUIREMENT

A valid Certificate of Insurance (COI) is required for all move-ins, move-outs, furniture deliveries, appliance deliveries, and any other large deliveries. This requirement applies to: ALL MOVING COMPANIES – ALL DELIVERY COMPANIES – RENTAL TRUCKS or VANS (including U-Haul, Penske, Budget, Enterprise, Ryder, or similar vehicles) Any Contractor or Vendor performing work on the Association property.

The Certificate Holder must be listed as follows: Point East One Condominium Corp., Inc.
2895 Point East Drive. Aventura, FL 33160

No move, delivery, or work will be permitted until the required Certificate of Insurance has been received and approved by the Association.

If you are having a delivery, please specify what items will be delivered: _____

AGREED TO AND ACCEPTED THIS _____ DAY OF _____, 20____.

RESIDENT NAME: _____

DATE OF MOVING / DELIVERY

SECURITY DEPOSIT CHECK NUMBER: _____

PRINT NAME

NAME OF MOVING/DELIVERY COMPANY